

V-16/6/2024-HR-FSSAI  
Food Safety and Standards Authority of India  
(A Statutory Authority Established Under the Food Safety and Standards Act,  
2006)  
**Vigilance Unit**  
FDA Bhawan, Kotla Road, New Delhi-110002

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Dated 25 September, 2024

**OFFICE MEMORANDUM**

**Subject – Observance of Vigilance Awareness Week, 2024.**

Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls. This year Vigilance Awareness Week is being observed from 28th October to 3rd November, 2024 with the theme **“Culture of Integrity for Nation's Prosperity”** “सत्यनिष्ठा की संस्कृति से राष्ट्र की समृद्धि”

2. In this regard, the following programs are being organized at FSSAI (HQs) on 28-10-2024 :-

(a) Pledge – CEO, FSSAI will administer Integrity Pledge at 11:00 AM in Conference Hall on 5<sup>th</sup> Floor of FSSAI (HQ). Accordingly, all the employees of FSSAI are requested to be present on 28-10-2024 at 11:00 AM on the 5<sup>th</sup> Floor of FSSAI (HQ). In this regard, content of the Integrity Pledge to be taken by all the officials is attached. Further, as per CVC directions all the officers/employees are also requested to take e-pledge by visiting the website of CVC at <https://pledge.cvc.nic.in>, and the same may be pasted at the respective seat of the official/officer (the employees whose mobile no. already exist in CVC e-pledge portal need to go to download certificate section > modify details, and take the pledge in the desired language to get the certificate for the current year). It is informed that all employees have to take integrity pledge, both offline and online, mandatorily and the details of e-pledge have to be updated in the google form. (Link for the google form [https://docs.google.com/forms/d/e/1FAIpQLSeqfb9Hs16KRglcmjucPwUKQjpHPEP-KbkMTkodrqevNV9Qdw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeqfb9Hs16KRglcmjucPwUKQjpHPEP-KbkMTkodrqevNV9Qdw/viewform?usp=sf_link))

(b) A Quiz on Vigilance will be conducted at 11:30 AM in the conference Hall, 5<sup>th</sup> Floor on 28-10-2024.

(c) A poster making competition on the theme of this year will also be organized on 28-10-2024 at 2.30 PM in the Conference Hall on 5<sup>th</sup> Floor of FSSAI (HQ). The duration of the competition will be 1 Hrs i.e. from 2.30 PM to 3.30 PM. (Poster making Sheet will be provided by Vigilance Unit, participants have to bring their own colors)

(d) An essay writing competition (word limit 500 words) will also be organized 28-10-2024 at 3:45 PM in the Conference Hall on 5<sup>th</sup> Floor of FSSAI (HQ) and the duration of the competition will be for 30 minutes i.e. from 3.45 PM to 4.15 PM.

3. All the employees are requested to register themselves for participating in the programmes mentioned above by filling in the information in the google form at the link(

[https://docs.google.com/forms/d/e/1FAIpQLSctVvZMIkcc8WHAUVgc1rdwPfkON0fgKvn1xc3LQybUMgTizQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSctVvZMIkcc8WHAUVgc1rdwPfkON0fgKvn1xc3LQybUMgTizQ/viewform?usp=sf_link)) by 17:30 hrs on 20-10-2024. It is also informed that no employee will be allowed to participate in the above activities

without prior registration. All the winners will be given merit certificates as well as cash prize as below:

<b>S.No.</b>	<b>Position</b>	<b>Prizes (in Rs.)</b>
<b>1</b>	First	5000
<b>2</b>	Second	3000
<b>3</b>	Third	2000
<b>4.</b>	Two consolation	1000 each

4. Further, the following activities will be organized on 05-11-2024

(a) Talk/Sensitization Programme on the theme of the Vigilance Awareness Week 2024 is being organized on 05-11-2024 at 11.00 AM in Conference Hall, 5th Floor, FDA Bhawan. All employees of FSSAI (HQ) are requested to make it convenient to attend the talk.

(b) After the talk is over, prizes will be distributed to all the winners of the quiz, essay writing and poster making competition.

(Madan Mohan Khantwal)  
Deputy Director (Vig)

To,

**All Divisional Heads, FSSAI (HQs) – for information and dissemination please.**

**All Officers/Officials of FSSAI (HQs) – for information and necessary action please.**

**Copy to :**

**CTO – With a request to upload the OM on e-office dash board for information of all the employees of FSSAI (HQ).**