

I/7120/2022

Sir, coming to the economic condition so the people, I personally feel as it has been stated by our hon. Member in the House, that the economic condition of the people has not at all improved during the last 40 years of the Congress rule. Why we have been talking about it and especially now is because I remember an instance when the hon. Minister here cited the example of Tamil Nadu. The election in Tamil Nadu came up very much during the debates and during that time the hon. Minister cited that during the Dravidian rule, the economy of Tamil Nadu has gone very bad. He has been citing so many instances here. In that connection, I went to the Library and took out the World Bank Report to find out the comparison between the Congress Rule in 40 years and the rule in other countries in these 40 years and how the economy has improved in other countries and how the economy in our country has not improved. I also read in one of the earlier speeches giving a long list of various matters in which the country has not improved. It has been very rightly cited. Mr. Upendra when he compared even the adjoining countries, even our Asian neighbors, and we find that progress made by us during the last 40 years is much less than what has been achieved by adjoining countries like Pakistan and others, especially when we compared with Singapore, Malaysia and even compared with Indonesia, our progress in the economy has been slower than what has been there in those countries. So, when I compare progress made during 40 years of the Congress rule, I feel that our economy has lagged much behind and needs improvement. Our friend has been saying that so much of progress has been achieved and he talked about BhakraNangal Dam and other things in the country.

I wish to draw the attention of this Government, through you and this House, to a matter of very basic importance to the economy, and that is the working of the public sector undertakings. This Government has pledged, I think, about two or three years ago, to bring a White Paper on the working of the public sector undertakings.

I/7120/2022

Demo

Candidate's Name:Demo

Roll-No:500003

Sir, coming to the economic condition so the people, I personally feel as it has been stated by our hon. Member in the House, that the economic condition of the people has not at all improved during the last 40 years of the Congress rule. Why we have been talking about it and especially now is because I remember an instance when the hon. Minister here cited the example of Tamil Nadu. The election in Tamil Nadu came up very much during the debates and during that time the hon. Minister cited that during the Dravidian rule, the economy of Tamil Nadu has gone very bad. He has been citing so many instances here. In that connection, I went to the Library and took out the World Bank Report to find out the comparison between the Congress Rule in 40 years and the rule in other countries in these 40 years and how the economy has improved in other countries and how the economy in our country has not improved. I also read in one of the earlier speeches giving a long list of various matters in which the country has not improved. It has been very rightly cited. Mr. Upendra when he compared even the adjoining countries, even our Asian neighbors, and we find that progress made by us during the last 40 years is much less than what has been achieved by adjoining countries like Pakistan and others, especially when we compared with Singapore, Malaysia and even compared with Indonesia, our progress in the economy has been slower than what has been there in those countries. So, when I compare progress made during 40 years of the Congress rule, I feel that our economy has lagged much behind and needs improvement. Our friend has been saying that so much of progress has been achieved and he talked about BhakraNangal Dam and other things in the country.

I wish to draw the attention of this Government, through you and this House, to a matter of very basic importance to the economy, and that is the working of the public sector undertakings. The Government has pledged, I think, about two or three years ago, to bring a White Paper on the working of the public sector undertakings.

Signature of Invigilator.....

Signature of Candidate.....

I/7120/2022

Type Test Candidate Report**Name: Monu Kumar Tejyan****Roll No : 500003****No. of Words Typed: 418**

Type of Mistake	No. of Error	Error Detail
Spelling Mistake	22	{conditions,condidtion,6,6},{of,so,7,7},{our,ou,19,19},{during,durign,37,37},{instance,instrance,61,61},{debates,dabates,84,85},{economy,economy,99,100},{the,teh,143,144},{other,otehr,146,147},{years,year,151,152},{which,whcih,188,189},{countries,countrie,236,237},{compared,compoared,250,251},{progress,progress,254,255},{than,thatn,261,262},{there,tehre,265,266},{countries,countris,268,269},{attention,atendtion,324,325},{importance,importatnacne,339,340},{This,Thie,353,354},{Government,Governmetn,354,355},{the,teh,371,372},
Half Errors	1	{came,cam++ ,78,78},
Miscellaneous Errors	0	

I/7120/2022

STAFF SELECTION COMMISSION**EVALUATION OF TRANSCRIPTS OF STENOGRAPHY TESTS – NATURE OF MISTAKES****1. FULL MISTAKES: The following mistakes are treated as full mistakes:-**

- a) Every omission of word or figure. In case a group of words is omitted, mark as many mistakes as the actual number of words omitted.
- b) Every substitution of a wrong word or figure. The number of mistakes will be equal to the number of words/ figures dictated which have been replaced/ substituted by other word(s)/ figure(s). However, if a figure is written correctly either in numeral or words both will be acceptable and will not be counted as mistake.
- c) Every addition of a word or figure or a group of words or figures not occurring in the dictated passage.

2. HALF MISTAKES: The following are treated as half mistakes:-

- a) Wrong spelling, including transposition of letters in a word and also omission of a letter or letters from a word. Mis-spelling of proper nouns and unfamiliar names are ignored. If the wrongly spelt word occurs more than once in the passage it will be treated as a single half mistake.
- b) Using singular or plural noun and vice versa.
- c) Use of small letter at the beginning of the sentence.

NOTE

- a) More than one error in a single word: All the errors are counted but the total mistakes counted in a single word should not exceed one full mistake.
- b) Every passage will be accompanied by a list of words which can be spelt/ written in more than one form. All the spellings/ forms of words will be acceptable and not counted as error. For example the word 'Honorable' is written as Hon'ble, Hon., honourable and hon. – all these forms will be treated as correct.
- c) CANDIDATES ARE NOT PENALISED FOR ANY TYPE OF ERRORS OR MISTAKES OTHER THAN THOSE DESCRIBED ABOVE.
- d) The above guidelines will be valid for Hindi Stenography Skill Test also.

I/7120/2022

- 2 -

e) Method of calculation of mistakes in Stenography Skill Test:-

$$\text{Percentage of Errors} = \frac{(\text{Full Mistakes} + \text{Half Mistakes}/2) \times 100}{\text{Number of words in the master passage}}$$

Percentage will be rounded off to two decimal places. For example 5.009 will be treated as 5.01 and 5.001 will be treated as 5.00.

.....

कौशल परीक्षण में प्रयोग होने वाले इन्सक्रिप्ट(मोडिफाइड) की-बोर्ड ले-आउट के विवरण

आयोग के सॉफ्टवेयर में प्रयोग होने वाला की-बोर्ड

ले-आउट नीचे दिए गए अनुसार है :

NORMAL LAYOUT

~	!	ए	@	ँ	#	र	\$	र	%	ब	^	त्र	&	क्ष	*	श्र	(यु)	म	_	ं	-	त्र	BS	
1	9	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	0	0	0	0	-	-	=	ॐ		
TAB	0	ओ	W	ऐ	E	आ	R	ई	T	ऊ	Y	म	U	ड		घ	0	थ	P	झ	{	ढ	}	ञ		आ
		ौ	ै		ा	ी		ू		ब	ह		ग		व	ज	[ड]	ं		ॉ				
CONTROL	A	ओ	S	ए	D	अ	F	इ	G	ल	H	फ	J		K	ख	L	थ	:	छ	"	ढ			RETURN	
		ो	ै		्		ि		ु		प	,	र		क	त	;	व	'	ट						
SHIFT	Z		X	ँ	C	ण	V		B	N		M	स	<	ष	>		?							SHIFT	
				ं		म	.	न		व		ल	द	,	.	.	.	/	य							

The character placement convention followed in Inscript-Normal Layout is as shown below.

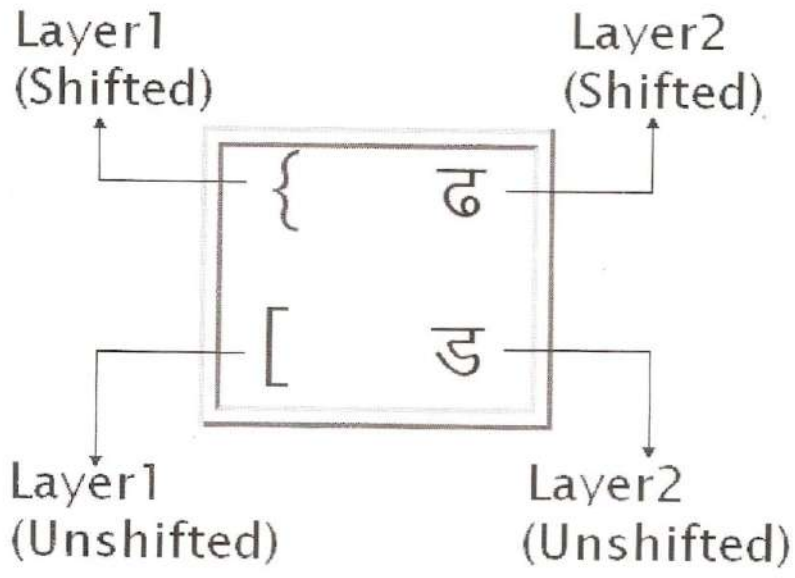


Fig.1

Layer1 characters are shown to identify the key on which the respective Layer2 characters are placed. e.g. character “ढ” is placed at the position of “[” in Inscript Normal Layout as shown in Fig.1.

I/7120/2022

EXTENDED LAYOUT

				\$								+ ₹	BS
				4 ₹								= ॠ	
TAB		E	R	ॠ			I		P	{ ॠ			
		ॠ	ॠ				ग		ज	[ॠ			
CONTROL		D	F	ॠ		H	फ		K	ख			RETURN
		ॠ	ॠ				क						
SHIFT		X	ॠ				N	ॠ	<	>	S		SHIFT
									,	ॠ	.	॥	

The character placement convention followed in Inscript-Extended Layout is as shown below.

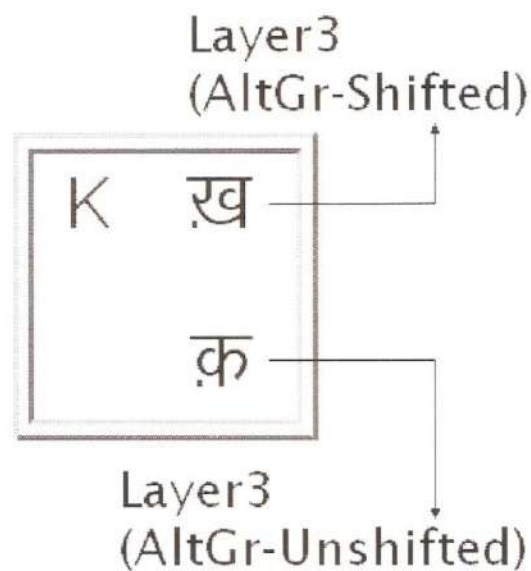


Fig.2

The character “K” is shown to identify the key on which Layer3 characters are placed. e.g. “क” is placed at the Unshifted position of “K” whereas “ख” is placed at the Shifted position of “K” in the Extended (i.e AltGr) Inscript layout as shown in Fig.2.

हिन्दी में टंकण/आशुलिपि कौशल परीक्षण के लिए अनुदेश

1. कर्मचारी चयन आयोग में उपलब्ध सूचना के अनुसार, रेमिंग्टन की-बोर्ड का सचित्र ले-आउट क पर है ।
2. कर्मचारी चयन आयोग के पास उपलब्ध सूचना के अनुसार, रेमिंग्टन की-बोर्ड का प्रयोग करने वाले अभ्यर्थियों को ख में उल्लिखित विशेषताओं को नोट कर लेना चाहिए ।
3. अभ्यर्थियों को सलाह दी जाती है कि वे परीक्षा देने से पहले यथाउल्लिखित उपर्युक्त फॉन्ट और की-बोर्ड ले-आउट से भली-भांति परिचित हो लें ।
4. कर्मचारी चयन आयोग मुद्रित स्रोतों से लिए गए की-बोर्ड ले-आउट तथा उसकी विशेषताओं में किसी असंगतता के लिए उत्तरदायी नहीं होगा ।

I/7120/2022

क

रेमिंग्टन की-बोर्ड पूरे अक्षर



आधे अक्षर जो शिफ्ट के साथ लगते हैं



ख**रेमिंगटन की-बोर्ड**

रेमिंगटन की-बोर्ड कुछ मात्राओं और व्यंजनों को सीधे प्रस्तुत नहीं करता । दो या अधिक कुंजियों के प्रयोग से ये अक्षर बनते हैं । यह सॉफ्टवेयर इन क्रमों का पालन करता है और आंतरिक रूप से उन्हें एक अक्षर में परिवर्तित कर देता है । उक्त कुंजियों (की) के क्रम की पूरी सूची इस प्रकार है :

अ + ा = आ	ा + े = ो
अ + ा + े = ओ	ा + ै = ौ
अ + ा + ै = औ	ँ + ा = ँ
इ + <u>Ā</u> = ई (र+इ)	ा + ँ = ँ
र + <u>Ṣ</u> = रु	ज + ङ + ङ = ज
ए + े = ऐ	ड + ङ + ङ = ड
प + <u>Ṣ</u> = फ	। + ङ = ङ
उ + <u>Ṣ</u> = ऊ	। + ँ + ँ = ऊँ

रेमिंगटन की-बोर्ड में कुछ अक्षर केवल अपने आधे रूप में ही उपलब्ध हैं । उनका पूरा रूप प्राप्त करने के लिए आप आधे अक्षर के तुरंत बाद आ की मात्रा (ा) का प्रयोग कर सकते हैं । किसी व्यंजन का आधा रूप प्राप्त करने के लिए आप हलंत चिह्न का प्रयोग कर सकते हैं भले ही आधा अक्षर एक अलग की के रूप में उपलब्ध हो ।

**PROCESS NOTE: STENOGRAPHY (DICTATION & SHORTHAND) AND COMPUTER
BASED TRANSCRIPT TYPING**

A. STEP 1: STENOGRAPHY TEST (DICTATION & SHORTHAND)

1. Stenography test shall be conducted in 2 to 3 batches.
2. Admit card, ID proof verification and biometric verification.
3. Documents verification, if required.
4. Candidates shall be seated in a sound proof hall for dictation and short hand, maximum 60 candidates will be allowed in one hall, in case if there are multiple sound proof halls available then we will use recorded dictation, which will be played simultaneously in every hall. We can also use PA System (per installed) in computer labs for dictation.
5. Candidates shall be provided with writing pads and pens on which they will write the transcript.
6. A demo of 2 minutes will be played for candidates, in order to check whether candidates are able to hear the dictation properly.
7. Followed by main dictation. Dictation language, speed and duration shall be provided by the department.
8. Following dictation candidate shall be given 10 minutes to review the transcript.

B. STEP 2: TRANSCRIPT TYPING (SSC STANDARDS)

1. Candidate will enter Roll Number.
2. Candidate will get to see his/her credentials like name, roll number and other details.
3. After verifying the details candidate will get a demo test of 2 minutes, so as to verify that their keyboard is working perfectly.
4. Followed by typing test, duration as decided by department.
5. After completion candidate will take a print out of typed paragraph and as a token of receipt he/she will sign on the printout and hand it over to us.
6. This printout shall be kept by the department for future reference.

**C. EVALUATION PROCESS: BASED ON ACCURACY (AS PER SSC
STANDARDS OR AS DECIDED BY DEPARTMENT)**

PROCESS NOTE: COMPUTER BASED TYPING SKILL TEST (SSC STANDARDS)

1. The paragraph can be displayed on a split window on the candidate's screen OR The candidate will be provided with the paragraph in hard copy. As decided by the department.
2. Candidate will enter Roll Number.
3. Candidate will get to see his/her credentials like name, roll number and other details.
4. After verifying the details candidate will get a demo test of 2 minutes, so as to verify that their keyboard is working perfectly.
5. Followed by typing test, duration as decided by department.
6. After completion candidate will take a print out of typed paragraph and as a token of receipt he/she will sign on the printout and hand it over to us.
7. This printout shall be kept by the department for future reference.
8. Evaluation process: Based on Speed and accuracy (As per SSC Standards OR As decided by Department)

CONT.. SCREENSHOT**PROCEDURE FOR CONDUCTION OF TYPE TEST ARE AS FOLLOW:**

Step-1: Candidate needs to enter his/her correct roll number in the text box appearing in the following figure: After entering the roll number Press Enter.

The screenshot shows a web application window titled "Organization Name". The header area contains "Roll No :", "Organization Name", "Type Test (English)", and "Time remains : 1". Below the header, there is a large central box with the following text: "Relax !! Your test has not started. Your test will start only after click on the 'Start Test' button". Below this text is a text input field labeled "Enter Your Roll No:" with the number "2" entered. At the bottom of the central box, it says "(If you have any confusion call invigilator)".

Step-2: Now Candidate's profile appears on the screen, press confirm button if Candidate's profile is correct else call Invigilator.

The screenshot shows the same web application window. The header area is identical. The central box now displays the candidate's profile details: "Roll No:2", "Name :Demo", "Date Of Birth:12/10/1987", "Date Of Examination :2020-02-11", "Time of Examination:null", "Date Of Examination :2020-02-11 Time of Examination:null", and "Batch No:2". Below the details, there is a message: "If any of your details are wrong, Do NOT click on Confirm button, please give the correction to the invigilator." followed by a "Confirm" button. Below that, it says "If your details are correct,click on Confirm." followed by a "Cancel" button.

I/7120/2022

Step-3: Instructions will appear on the screen and candidate can Click on Start Trial Test. Trial test will be of 2 or 5 minutes as per requirements of the client. This test will ensure that the keys of the key board is working fine.

The screenshot shows a web application window titled "Organization Name". The header area contains the following information: "RollNo : 2", "Organization Name", "Type Test (English)", and "Time remains : 1". Below the header, there is a section titled "INSTRUCTIONS" with a list of six numbered instructions: 1. The Test is for 10 Minutes for Stereo and 10 minutes for Typing, starting from whenever you click the 'Start Test' button on right side. 2. Do not give extra Space between words. The passage given should be typed. 3. only once. If you finish the typing before the time finishes, click submit button. 4. Remember, once you click submit, you will not be able to edit your typed text. 5. If the time finishes before you complete the passage the typed text will automatically be saved. 6. Click 'Print' button and then take a print out of the typed text by clicking the 'Print' button and sign on it and submit the printed copy to the invigilator. At the bottom of the instructions section, there is a button labeled "Start Trial Test".

The screenshot shows the same web application window. The header area now displays "Time Remain 0:59". The main content area is a large white box with the text "Type your Trial Paragraph in following White Area" above it. At the bottom of this white box, there is a button labeled "Start Actual Test".

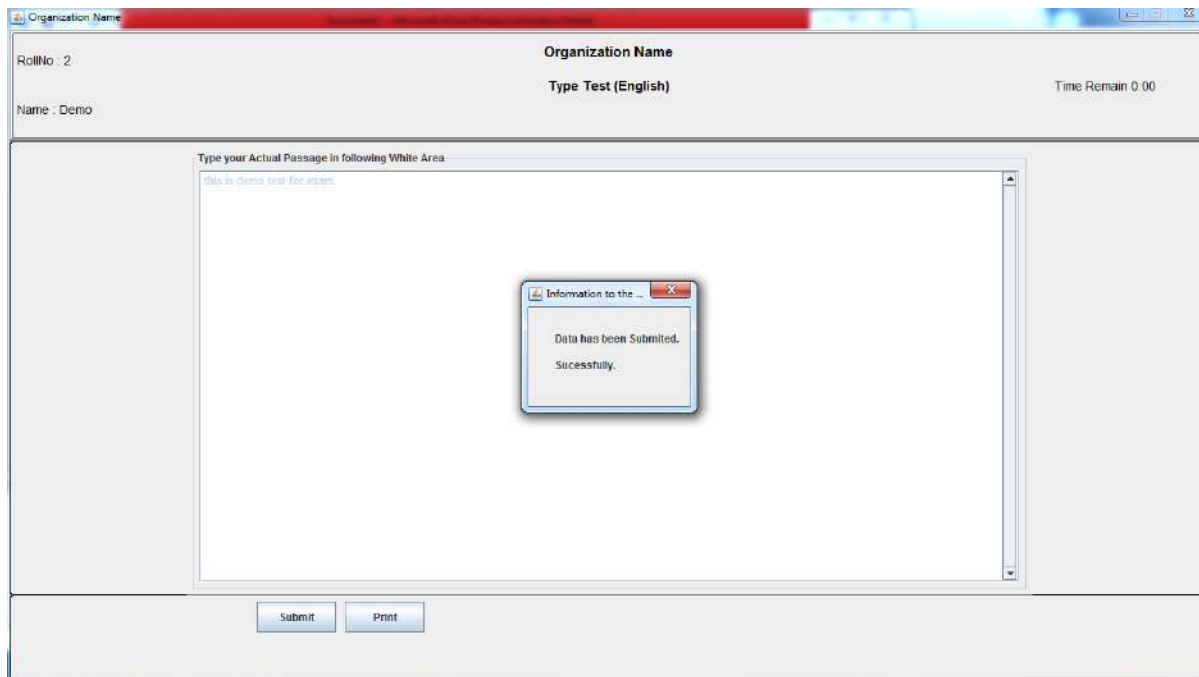
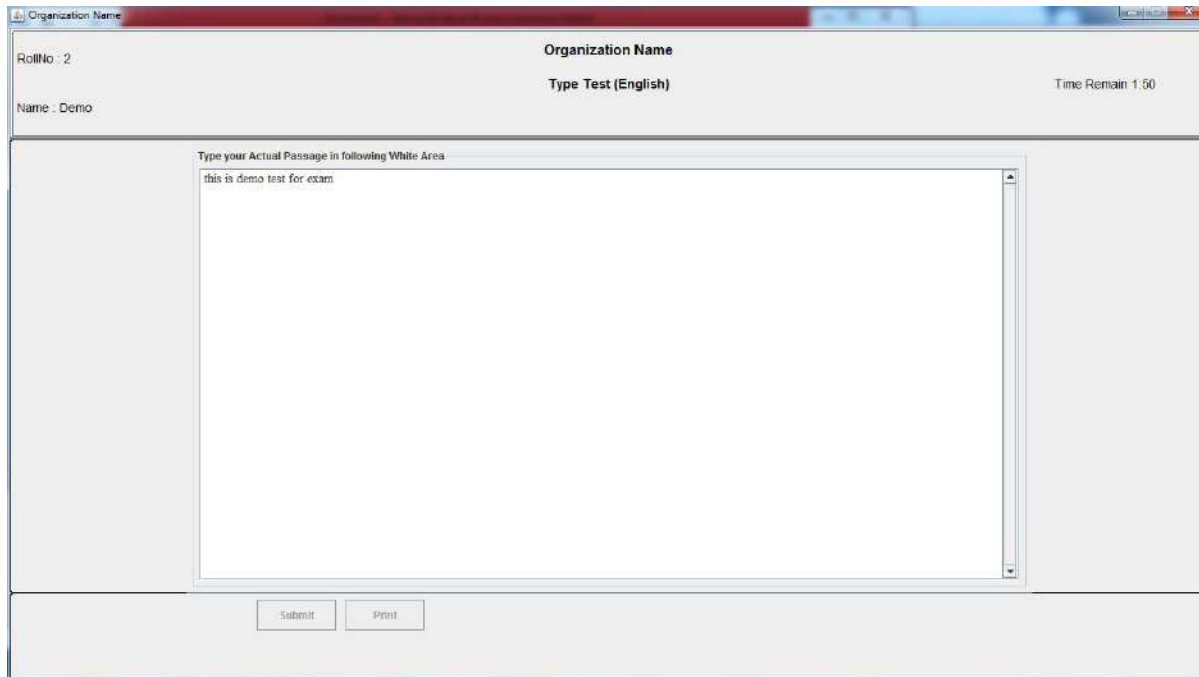
I/7120/2022

Step-4: After Trail Test Candidate will click on Start Actual Test. Before starting the actual test candidates will have to verify that their keyboards are working fine.

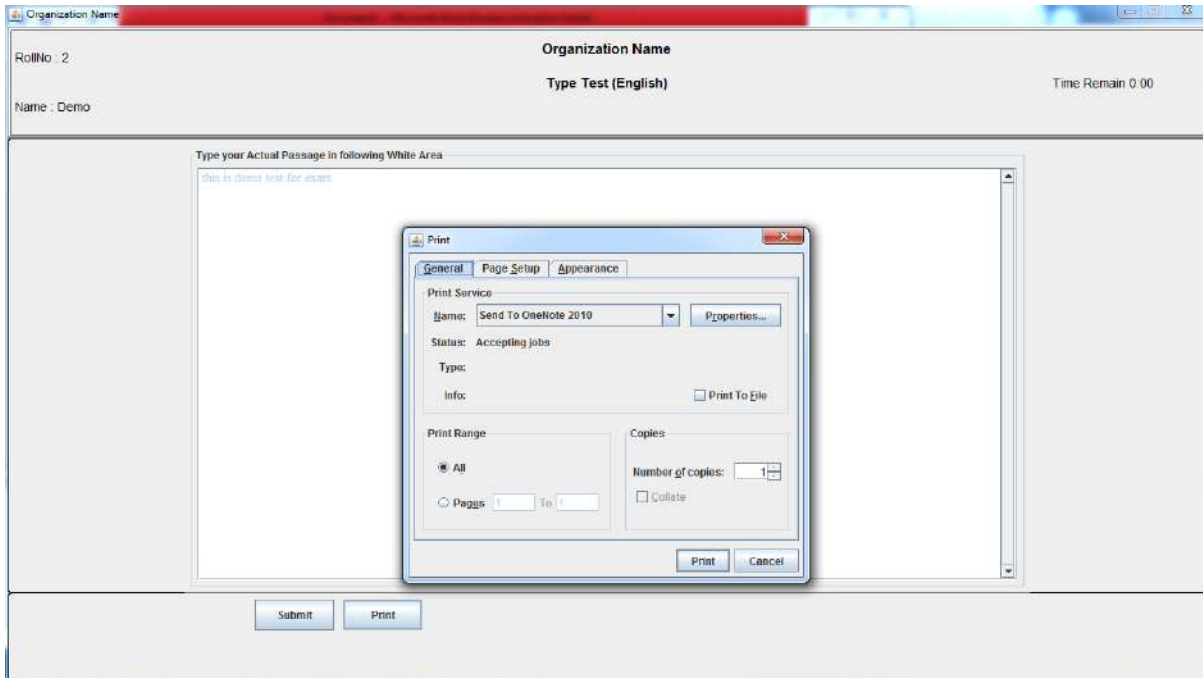
The screenshot shows a web application window titled "Organization Name". The header area contains the text "Organization Name" and "Type Test (English)". On the left, it displays "RollNo : 2" and "Name : Demo". On the right, it shows "Time Remain 0:00". The main content area is a large white box with the instruction "Type your Trial Paragraph in following White Area". Below this box is a "Start Actual Test" button.

This screenshot is identical to the one above, but with a modal dialog box overlaid on the white area. The dialog box is titled "Information to the Candidate" and contains the following text: "You are agree to Start Test and you are satisfied with keyboard ? Before start test , please check you have actual passage on you seat. If once you start test then Exam Conduction Agency Or Departemnet is not responsible for your time loss." Below the text are "Yes" and "No" buttons.

Step-5: Candidate will Start the Actual Test and will have the option to Submit the test OR after time is over the test window will freeze. Candidate will not be able to write anything beyond that time.



Step-6: Candidate will save the test and Take a printout of the typed paragraph.



I/7120/2022

STENOGRAPHY TEST ENGLISH AND HINDI

1. Stenography test shall be conducted in 2 to 3 batches.
2. Admit card, ID proof verification and biometric verification.
3. Documents verification, if required.
4. Candidates shall be seated in a sound proof hall for dictation and short hand, maximum 60 candidates will be allowed in one hall, in case if there are multiple sound proof halls available then we will use recorded dictation, which will be played simultaneously in every hall. We can also use PA System (per installed) in computer labs for dictation.
5. Candidates shall be provided with writing pads and pens on which they will write the transcript.
6. A demo of 2 minutes will be played for candidates, in order to check whether candidates are able to hear the dictation properly.
7. Followed by main dictation. Dictation language, speed and duration shall be provided by the department.
8. Following dictation candidate shall be given 10 minutes to review the transcript.

TRANSCRIPT TYPING (SSC STANDARDS)

1. Candidate will enter Roll Number.
2. Choose the language like **HINDI OR ENGLISH**, if required.
3. If **HINDI** is selected the candidate will choose from keyboard type, if required. Options are **RAMINGTON** and **INSCRIPT**. We will use **INSCRIPT**.
4. Font to be used for typing test shall be **MANGAL** as per Rashtriya Rajya Bhasha.
5. Candidate will get to see his/her credentials like name, roll number and other details.
6. After verifying the details candidate will get a demo test of 2 minutes, so as to verify that their keyboard is working perfectly.
7. Followed by typing test, duration as decided by department.
8. After completion candidate will take a print out of typed paragraph and as a token of receipt he/she will sign on the printout and hand it over to us.
9. This printout shall be kept by the department for future reference.

EVALUATION PROCESS: Based on accuracy (As per SSC Standards)

I/7120/2022

PROCEDURE FOR CONDUCTION OF TYPE TEST ARE AS FOLLOW:

Step-1: Candidate needs to enter his/her correct roll number in the text box appearing in the following figure: After entering the roll number Press Enter.

The screenshot shows a web application window titled "Organization Name". At the top, it displays "Roll No : " and "Organization Name". Below this, it says "Name : " and "Online Steno(Hindi) Skill Test". In the center, there is a message: "Relax !! Your test has not started. Your test will start only after click on the 'Start Test' button". Below the message is a text input field labeled "Enter Your Roll No:". At the bottom, there is a note: "(If you have any confusion call invigilator)".

Step-2: Now Candidate's profile appears on the screen, press confirm button if Candidate's profile is correct else call Invigilator. Candidate can select Keyboard layout Like Ramington and Inscript and click confirm.

The screenshot shows the same web application window. The candidate's profile details are displayed in the center: "Roll No:1", "Name :Demo", "Date Of Birth:12/10/1987", "Centre Name :NR", "State Name:null", "Date Of Examination :2020-02-11", "Time of Examination:null", and "Batch No:1". Below the profile details, there is a message: "If any of your details are wrong. Do NOT click on Confirm button, please give the correction to the invigilator." and "If your details are correct click on Confirm." There are two buttons: "Confirm" and "Cancel". Below the buttons, there is a section for keyboard layout selection: "Choose the type for Hindi Typing" with two radio buttons: "Remington" (selected) and "Inscript".

I/7120/2022

Step-3: Instructions will appear on the screen and candidate can Click on Start Trial Test. Trial test will be of 2 or 5 minutes as per requirements of the client. This test will ensure that the keys of the key board is working fine.

The screenshot shows a web application window titled 'Organization Name'. The header area contains 'RollNo : 1', 'Organization Name', and 'Time remains : 0'. Below the header, the user's name is listed as 'Name : Demo'. The main content area is titled 'Online Steno(Hindi) Skill Test' and contains a section labeled 'INSTRUCTIONS' with the following list:

1. The Test is for 40 Minutes, starting from whenever you click the 'Start Test' button on right side
3. Do not give extra Space between words
4. The passage given should be typed only once. If you finish the typing before the time finishes, click save button.
5. Remember, once you click save, you will not be able to edit your typed text.
6. If the time finishes before you complete the passage the typed text will automatically be saved.
7. Click 'Print' button and then take a print out of the typed text by clicking the 'Print' button and sign on it and submit the printed copy to the invigilator.

A 'Start Trial Test' button is located to the right of the instructions.

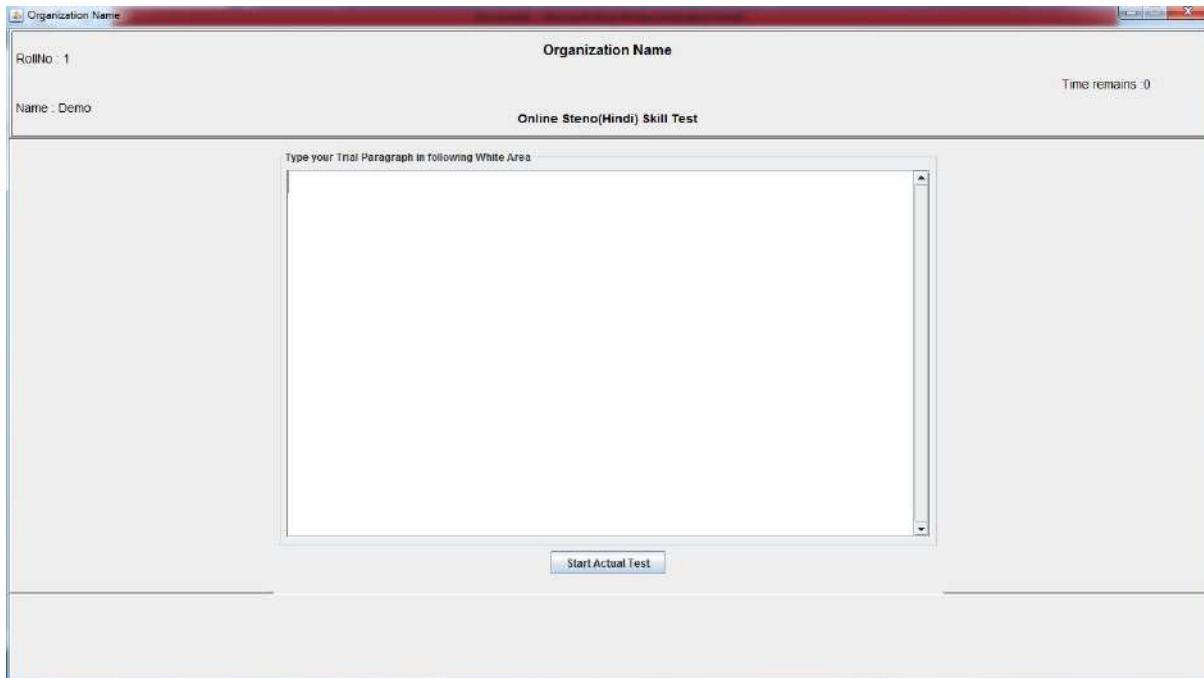
The screenshot shows the same application window. The header and user information are identical. The main content area is titled 'Online Steno(Hindi) Skill Test' and contains a large white text area with the prompt 'Type your Trial Paragraph in following White Area'. A modal dialog box titled 'Information to the Candidate' is displayed in the center, containing the following text:

You are agree to Start Test and you are satisfied with keyboard ? Before start test , please check you have actual passage on you seat. If once you start test then Exam Conduction Agency Or Departemnet is not responsible for your time loss.

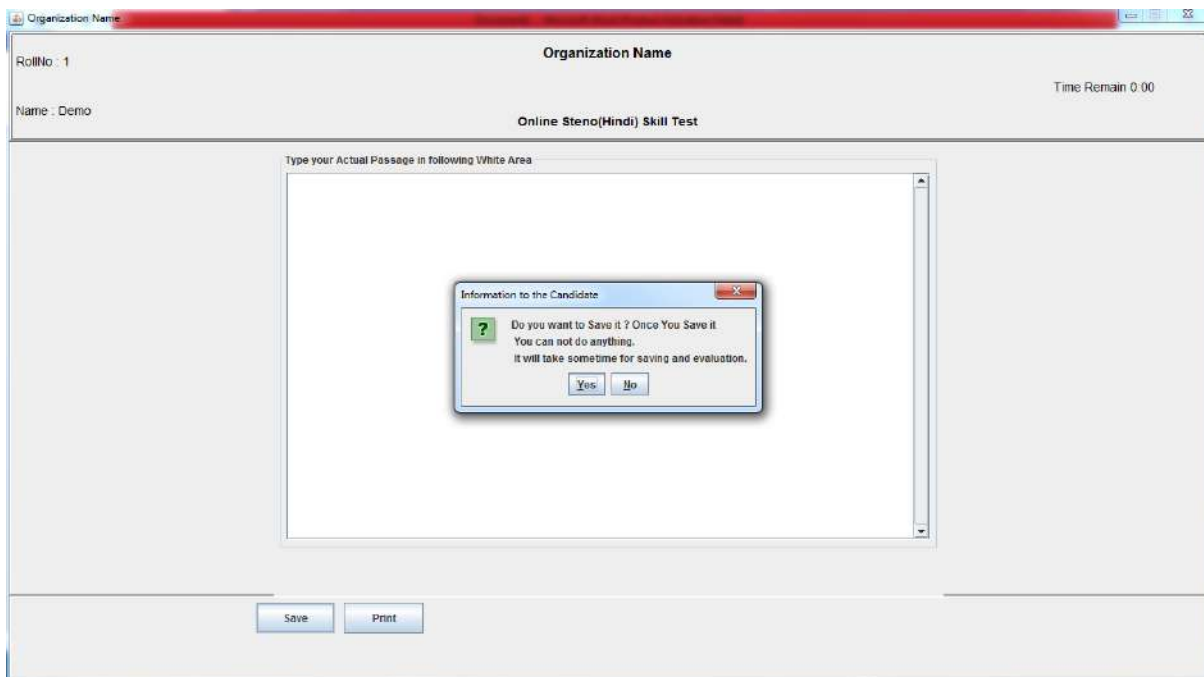
The dialog box has 'Yes' and 'No' buttons. Below the text area, a 'Start Actual Test' button is visible.

I/7120/2022

Step-4: After Trail Test Candidate will click on Start Actual Test. Before starting the actual test candidates will have to verify that their keyboards are working fine.



Step-5: Candidate will Start the Actual Test and will have the option to Submit the test OR after time is over the test window will freeze. Candidate will not be able to write anything beyond that time.



I/7120/2022

Step-6: Candidate will save the test and Take a printout of the typed paragraph.

