

Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences and;

(a) (ii) with fourteen years' experience of working in research and development in Laboratory or Research Institutions or Scientific Organisations in the field of food science or standards or safety or relevant experience in any organization out of which at least five years should be as group leader or in a supervisory capacity and should have handled food science related programmes involving planning, development and coordination;

OR

(b) (i) Doctorate Degree in any of the aforesaid subjects with twelve years' experience of working in research and development in Laboratories or Research Institutions or Scientific Organisations in the field of food science or standards or safety or relevant experience in any organization out of which at least five years should be as group leader or in a supervisory capacity and should have handled food science related programmes involving planning, development and coordination; and

(b) (ii) Should have published research work in related field.

Note 1: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing annual Cost To Company (CTC) of Rs.18.0 Lakhs for last two years.

Note 2: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.

Note 3: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

Name of Post – Principal Manager

Educational and other qualifications

(i) Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute and

(ii) Sixteen years' experience in relevant area.

Note 1: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance , or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing annual Cost To Company (CTC) of Rs.18.0 Lakhs for last two years.

Note 2: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

Note 3: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

Name of Post – Chief Technology Officer (IT)**Educational and other qualifications**

- (i) Bachelor's or Master's Engineering degree in any relevant stream from a reputed university.
(ii) Should have a minimum of sixteen years in the Information Technology industry with at least ten years into large application development.
(iii) Should have at least five years of experience of working with the Government or Public Sector.

Note 1: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance , or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing annual Cost To Company (CTC) of Rs.18.0 Lakhs for last two years.

Note 2: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

Note 3: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

V. The IDA & CDA equivalency criteria shall be as under:

Sl. No.	CDA Pay Pattern		IDA Pay Pattern	
1.	Pay Level 13	Rs.123100 - 2,15,900/-	E-6	Rs.1,20,00-2,80,000/-
2.	Pay Level 12	Rs.78,800 - 2,09,200/-	E-4	Rs.70,000- 2,00,000/-

VI. All persons on contract in the services of the Authority on the date of notification of the Recruitment Regulations shall be eligible for weightage in selection process. The weightage shall be given on two parameters viz. number of years of service rendered in the Authority (30% weightage) plus Performance Appraisal (70% weightage). The performance appraisal shall be done by a committee nominated by Appointing Authority. The weightage as above shall be added at the first level of selection as applicable to each post and the total combined weightage on account of both parameters (i.e. no. of years of relevant experience plus Performance Appraisal) should not exceed 10% of the total score for the entire selection process.

VII. Contractual employees applied against the advertisement have to communicate, within 15 days from the last date of the online application, their intimation regarding unwillingness to avail the age relaxation and weightage otherwise it will be treated that the contractual employees is willing to avail age relaxation and weightage. Claiming age relaxation or weightage or both will be treated as one attempt.

VIII. Once any contractual employee is selected and joins the services of Food Authority by availing age relaxation or weightage or both, he/she would not be entitled to claim any further age relaxation or weightage in any selection process in the future. In the event a contractual employee is not selected, she/he would be permitted to avail these benefits if they appear for the selection process again, subject to a maximum of total 3 attempts across all categories of posts applied for where age relaxation or weightage has been allowed.

C. SCHEME OF SELECTION:

I. Selection for the aforementioned posts will be done as per the stages given below. Further, the Authority reserves the right to introduce additional stage which would be notified at suitable time, if considered necessary:-

Post Advertised	Pay Level of the Post advertised	Stages of Selection
Director, Principal Manager, CTO(IT)	13	Interview

- **All candidates, whether already in Government Service, Government owned industrial undertakings or other similar organisations, whether in a permanent or temporary capacity or as work charged employees other than casual or daily rated employees or those serving under the Public Enterprises are required to send No objection Certificate from their Head of Office/Department alongwith hard copy of the online application.** Further, in case a communication is received from their employer by the Authority withholding permission to the candidates applying for the post, their application will be liable to be rejected/candidature will be liable to be cancelled. At the time of joining, the recommended candidates will have to bring proper discharge certificates from their PSU/Government/Quasi –Government/ Private Employer.

NOTE 1 : Candidates are required to submit along with their applications copies of certificate in support of their claims regarding Age, Educational Qualifications, Scheduled Castes/ Scheduled Tribes/Other Backward Classes and Physically disabled etc. which will be verified at the time of the Interview only. Candidates belonging to the OBC category should have latest OBC certificate issued by Competent Authority. The candidates applying for the posts should ensure that they fulfill all the eligibility conditions. Their admission at all the stages for which they are admitted by the Authority or Interview will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after document verification and Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the Authority. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Authority.

H. Candidates are required to send following documents alongwith hard copy of online application:

1. Self- attested copy of 10th Mark sheet and Certificate
2. Self- attested copy of 12th Mark sheet and Certificate
3. Self- attested copy of Graduation Mark sheet and Certificate
4. Self- attested copy of Post-Graduation Degree/Diploma Mark Sheet and Certificate(if applicable)
5. Self-attested copy of P.hD degree (if applicable)
6. Self- attested copy of Category certificate (SC/ST/OBC/EWS/PwBD as applicable)
7. NoC from present employer
8. Certified copy of Pay Slip/CTC from Present employer
9. Experience certificate in the prescribed format (Form XIV)

I. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS

A candidate who is or has been declared by the Authority to be guilty of:

(i) Obtaining support for his/her candidature by the following means, namely:-

- a. offering illegal gratification to, or
 - b. applying pressure on, or
 - c. blackmailing, or threatening to blackmail any person connected with the conduct of the examination,
- or

(ii) impersonating, or

(iii) procuring impersonation by any person, or

(iv) submitting fabricated documents or documents which have been tampered with, or

(v) making statements which are incorrect or false or suppressing material information, or

(vi) resorting to the following means in connection with his/her candidature for the examination, namely

- a. obtaining copy of question paper through improper means,
- b. finding out the particulars of the persons connected with secret work relating to the examination.
- c. influencing the examiners, or

(vii) using unfair means during the examination,

(viii) or writing obscene matter or drawing obscene sketches in the scripts, or

(ix) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like, or

(x) using a scribe / availing compensatory time in examination despite being ineligible, or

(xi) harassing or doing bodily harm to the staff employed by the Authority for the conduct of their examinations, or

(xii) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or

(xiii) violating any of the instructions issued to candidates along with their Admission Certificates permitting them to take the examination, or

(xiv) attempting to commit or as the case may be abetting the Commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution,

be liable to be disqualified by the Authority from the examination for which he/she is a candidate and/or to be debarred either permanently or for a specified period (i) by the Authority from any examination or selection held by them; (ii) by the Authority from any employment under them; (iii) dismissal from service by the Authority if he / she is already in Authority's employment; and (iv) if he/she is already in some other service, the Authority writing to his/her employer for taking disciplinary action.

Provided that no penalty shall be imposed except after (i) giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and (ii) taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

I. GENERAL INSTRUCTIONS:

(a) Correspondence with the Authority: The Authority will not enter into any correspondence with the candidates about their candidature.

(b) No candidate will ordinarily be allowed to attend the interview unless he/she holds an Interview Letter for the examination. On receipt of Interview Letter, check it carefully and bring discrepancies/errors, if any, to the notice of the Authority immediately.

(c) PROOF OF IDENTITY TO BE SUBMITTED AT THE TIME OF Interview: At the time of appearing for the examination, candidates are required to produce a currently valid photo identity card in original and a photocopy of the same in addition to the admission letter. Acceptable photo identity cards are PAN Card/ Passport/ Driving License/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official letterhead/ Photo identity proof issued by a People's Representative on official letterhead/ valid recent Identity Card issued by a recognised college / university/ e-Aadhar card / Aadhar card with a photograph/ Employee ID/ Bar Council Identity card with photograph. The candidate's identity will be verified with respect to his/her details on the Interview Call Letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for interview.

Note: Candidates have to produce in original the photo identity proof and submit a photocopy of the photo identity proof along with Interview Letter. Candidates must note that the name (provided during the process of registration) as appearing on the call letters should exactly match the name as appearing on the photo identity proof, certificates, mark-sheets. Female candidates who have changed first/last/middle name post marriage must take special note of this. In case of candidates who have changed their name, will be allowed only if they produce - original Gazette Notification/their original marriage certificate/affidavit in original, together with a photocopy. If

(Letter Head of the Employer)

Dated

WHOMSOEVER IT MAY CONCERN

This is to certify that Mr/Ms _____, S/o/D/o _____ is an employee of this organization/Department/Ministry and duties performed by him during the period(s) are as under:-

Sl. No.	Name of the post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, Guest, Ad hoc, Honorary, etc	Department/Specialty/ Field of Experience
	(1)	(2)	(3)	(4)	(5)	(6)

Sl. No.	Monthly remuneration (Total) As per CPC with grade pay/Level (as per 7/6 CPC)/IDA Pay Scale/ Annual CTC	Duties performed/ experience gained in brief in each post (please give details, if need be, in attached sheet)	Place of posting	Nature of Work a) Managerial (Lower/Middle /Senior*) b) Supervisory c) Operative d) If none of the above, please indicate nature of work	Remarks, if any
	(7)	(8)	(9)	(10)	(11)

2. It is certified that above facts and figures are true and based on service records available in our Organization/Department/Ministry.

Signature & Seal of Authorised Signatory

Of Organisation/Dept./Ministry