

Food Safety and Standards Authority of India
(A Statutory Authority established under the Food Safety and Standards Act, 2006)
(Human Resource Division)
FDA Bhawan, Kotla Road, New Delhi - 110002

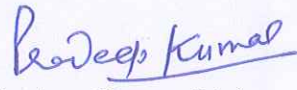
4th November, 2020

Order

Sub: GRANT OF ADVANCE – SPECIAL FESTIVAL PACKAGE TO GOVERNMENT SERVANTS

As per MoF, Dept of Expenditure OM No. 12(2)/2020-EII(A) dated 12 Oct 2020, a special Festival Package of advance of Rs. 10,000/- to all Govt. Servants may be granted. The amount is interest free and is recoverable in not more than ten (10) installments. The amount would be released through pre-loaded Rupay Card from State Bank of India.

2. Accordingly all officials(Regular/Deputation) of FSSAI HQ are requested to apply for the said advance to the HR section in the prescribed format attached as **Annexure-I**.
3. A list of approved festivals for which Festival Advance would be granted occurring between the period from 01 Nov 2020 to 31 Mar 2021 is attached herewith as **Annexure-II**.
4. It may be noted that such application should reach HR section at least 10 days prior to the date of festival for which advance is sought.
5. The contents of this note may be disseminated to all concerned for information.


(Pradeep Kumar Jain)
Assistant Director (HR)

Divisional Heads/Director(ROs/Labs) : for necessary action.

CITO : with a request to upload the same on FSSAI Website.

APPLICATION FOR SPECIAL FESTIVAL PACKAGE

- 1) Name & Designation : _____
- 2) Name of Division : _____
- 3) Name of Festival : _____
- 4) Date of Festival : _____
- 5) No. of Installments to be Recovered (not more than 10) : _____
- 6) Mobile No. : _____
(OTP will be sent to this number)

(Signature of employee)

Annexure-II

LIST OF IMPORTANT FESTIVALS

Sr. No.	Name of Festival	Date
1.	Deepawali	14 Nov 2020
2.	Chhat Puja	20 Nov 2020
3.	Guru Nanak's Birthday	30 Nov 2020
4.	Christmas Day	25 Dec 2020
5.	Lohri	13 Jan 2021
6.	Republic Day	26 Jan 2021
7.	Hazrat Ali's Birthday	26 Feb 2021
8.	Holi	29 Mar 2021