



FOOD SAFETY AND STANDARDS
AUTHORITY OF INDIA

Inspiring Trust, Assuring Safe & Nutritious Food
Ministry of Health and Family Welfare, Government of India

Instructions for Filling the Online Application Form for FSSAI Internship

1. Please go to www.fssai.gov.in/internship and download the Guidelines regarding the Recruitment.
2. The home page will open after clicking on the link.

The screenshot shows the FSSAI Internship Portal homepage. At the top left is the FSSAI logo and the text 'FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA'. To the right is the title 'FSSAI INTERNSHIP PORTAL'. Below the title is a navigation menu with links: HOME, APPLY ONLINE, LOGIN, ADVERTISEMENT, and INSTRUCTIONS FOR FILLING THE APPLICATION. The main content area is divided into four sections: 'About FSSAI', 'About Portal', 'Important Note', and 'Help Desk'. The 'About FSSAI' section describes the authority's role in setting standards and ensuring food safety. The 'About Portal' section states the portal's purpose in providing information and services. The 'Important Note' section includes a 'Last date 20th January 2018' and instructions for application submission. The 'Help Desk' section provides an email address 'cto@fssai.gov.in' for assistance.

3. Now click on Apply Online option in header menu, you will be redirected to a page.

* All fields are mandatory

1. Apply for : Internship

2. Name of Applicant * :

3. Date of Birth (dd-mm-yyyy) * :

4. Category * :

5. Gender * : Male Female

6. Nationality * :

5. Mailing Address * :

6. State * :

7. District * :

8. Pin Code * :

9. Email Address * :

10. Mobile Number * :

11. Course Currently Pursuing * :

12. Name of the current University / Institute * :

13. Course Duration (in months) * :

14. Educational Qualification (Starting from 10th onwards) :

S.No.	Examination Passed	Discipline/ Subject	Name of Board/ University	Year of Passing	Percentage/ Grade/CGPA
1	Higher Secondary ▼			Year ▼	Please Select ▼
2	Senior Secondary ▼			Year ▼	Please Select ▼
3	Please Select ▼			Year ▼	Please Select ▼
4	Please Select ▼			Year ▼	Please Select ▼
5	Please Select ▼			Year ▼	Please Select ▼

Write UPs :

15. Major Projects Undertaken in the past * :

16. Which is your area/ subject matter of Interest and why? * :

17. Why would you like to join FSSAI for Internship? :

18. Month of Commencement of Internship * : From: To:

19. Upload Photo * : No file chosen
(Please upload only jpg or png file of maximum 500 KB size)

20. Upload Resume/ Document, if any : No file chosen
(Please upload only PDF or word file of maximum 2 MB size)

21. Recommendations :

1. Name :

Designation :

Organization :

Email Address :

Mobile Number :

2. Name :

Designation :

Organization :

Email Address :

Mobile Number :

22. Date: 22-12-2017

23. Place of Submission :

- Please note that you can save the form at any point of time. However, you need to fill the Name of Candidate and email address to save the form and after saving that you will get a unique Application Code in next screen. By using that Application Code and filled email id you can able to login through login page. After login, you will be able to edit your application and can submit finally. After final submit you will not able to make further changes in your application, you can only view and print the application after login.

Kindly note down your Application Code as that will not be sent to the email ids.

- The first 13 questions relates to your basic, contact information and course you are currently pursuing, all are mandatory at the time when you will make the final submission.

** All fields are mandatory*

1. Apply for : Internship

2. Name of Applicant * :

3. Date of Birth (dd-mm-yyyy) * :

4. Category * :

5. Gender * : Male Female

6. Nationality * :

5. Mailing Address * :

6. State * :

7. District * :

8. Pin Code * :

9. Email Address * :

10. Mobile Number * :

11. Course Currently Pursuing * :

12. Name of the current University / Institute * :

13. Course Duration (in months) * :

- In Educational Qualification section you have to fill your academic history from 10th onwards. There are 5 rows and first two are mandatory are mandatory.

Educational Qualification (Starting from 10th onwards) :

S.No.	Examination Passed	Discipline/ Subject	Name of Board/ University	Year of Joining	Year of Completion	Percentage/ Grade/CGPA
1	<input type="text" value="Higher Secondary"/>			<input type="text" value="Year"/>	<input type="text" value="Year"/>	<input type="text" value="Please Select"/>
2	<input type="text" value="Senior Secondary"/>			<input type="text" value="Year"/>	<input type="text" value="Year"/>	<input type="text" value="Please Select"/>
3	<input type="text" value="Please Select"/>			<input type="text" value="Year"/>	<input type="text" value="Year"/>	<input type="text" value="Please Select"/>
4	<input type="text" value="Please Select"/>			<input type="text" value="Year"/>	<input type="text" value="Year"/>	<input type="text" value="Please Select"/>
5	<input type="text" value="Please Select"/>			<input type="text" value="Year"/>	<input type="text" value="Year"/>	<input type="text" value="Please Select"/>

7. In Write Ups there are details to put like your projects, area of interest, reason to join FSSAI for internship and month of Commencement.

Write UPs :	
15. Major Projects Undertaken in the past * :	<input type="text"/> <small>Maximum 500 characters</small>
16. Which is your area/ subject matter of Interest and why? * :	<input type="text"/> <small>Maximum 500 characters</small>
17. Why would you like to join FSSAI for Internship? :	<input type="text"/> <small>Maximum 500 characters</small>
18. Month of Commencement of Internship * :	From: <input type="text" value="Month"/> To: <input type="text" value="Month"/>

8. The questions– 'Upload Photo' , is a file upload field. Please upload your clear photograph not more than 500 kb in size. The file format should be only in jpeg or png.

9. The question – 'Upload Resume', is a file upload field. Please upload your detailed resume not more than 2 mb in size. The file format should be only in pdf or word.

19. Upload Photo : * <small>(Please upload only jpg or png file of maximum 500 KB size)</small>	<input type="button" value="Choose File"/> <small>No file chosen</small>
20. Upload Resume/Document, if any : <small>(Please upload only PDF or word file of maximum 2 MB size)</small>	<input type="button" value="Choose File"/> <small>No file chosen</small>

10. The Recommendation block has the fields for to fill information about 2 persons, who recommends you to apply.

21. Recommendations :	
1. Name :	<input type="text"/>
Designation :	<input type="text"/>
Organization :	<input type="text"/>
Email Address :	<input type="text"/>
Mobile Number :	<input type="text"/>
2. Name :	<input type="text"/>
Designation :	<input type="text"/>
Organization :	<input type="text"/>
Email Address :	<input type="text"/>
Mobile Number :	<input type="text"/>
22. Date:	27-12-2017
23. Place of Submission :	<input type="text"/>

11. After filling up the form you can save or submit your application. You can save your application at any point as described in **point no. 4**.
12. Please read all the questions carefully before submitting. Please note that no edits will be allowed after the final submission of the form. **Also please note down your application Id carefully.**
13. You can only view and print the form after the final submission.
14. You can email us at estd@fssai.gov.in for any queries. We will respond as soon as possible.

All the Best!