

CIRCULAR

Subject: Internship Scheme 2017-18 at Food Safety and Standards Authority of India

Food Safety & Standards Authority of India (FSSAI) is an independent statutory body established under the Food Safety & Standards Act, 2006 under the aegis of Ministry of Health & Family Welfare, Government of India. It is the apex body responsible for ensuring food safety and compliance to food standards across the country. FSSAI invites application for Internship Scheme 2017-18, which will provide Interns with various learning opportunities through a well-designed training calendar.

Eligibility Criteria:

Students pursuing a full time post graduate degree/diploma from a Recognized Institute within India/ abroad, in any of the following:

- a. Life Sciences, Chemical Sciences, Food Technology, Microbiology, Veterinary Sciences, Agricultural Sciences or any other related field
- b. Business Administration & Management including Policy Regulation & related fields
- c. Media & Communications

Note – Students in 3rd year of their 4-year Bachelor's program in Food Technology can also apply

Tenure

Internship will be available throughout the year at different points of time. All internships offered will be for a duration of minimum 6 weeks.

Stipend

Internship will be on unpaid basis. Interns would be required to have their own laptops. FSSAI shall provide them working space, internet facility and other necessities but shall not cover local lodging and travel facilities. At the end of the internship, based on the performance of an Intern, a token reward of Rs. 10,000 may be provided.

Application Process

1. Interested and eligible students can apply online strictly in the specified format as per the timelines provided by FSSAI.
2. All the applications submitted will be scrutinized and shortlisted on the basis of following criteria:
 - Marks obtained in 12th Board examination: 30% weightage
 - Aggregated marks in Graduation: 70% weightage (An aggregate of completed semesters for applicants in 3rd year of their Bachelor's degree in Food Technology)
3. The shortlisted candidates would be required to submit a short write-up/ presentation within 1 week of shortlisting.
4. The final list of selected candidates along with their date of joining and internship tenure would be declared online on FSSAI website.

Description	Timeline
Last date for submitting online application	- 10 th April for the internship starting in the month of May & June - Thereafter, 5 th of the month preceding the month from which the intern intends to join
Announcement of shortlisted candidates	- 15 th April for the internship starting in the month of May & June - Thereafter, 10 th of the month preceding the month from which the intern intends to join
Last date for submitting write-up/ppt	- 20 th April for the internship starting in the month of May & June - Thereafter, 15 th of the month preceding the month from which the intern intends to join
Announcement of Selected Candidates	- 23 rd April for the internship starting in the month of May & June - Thereafter, 20 th of the month preceding the month from which the intern intends to join
Date of Joining	- 22 nd May - Thereafter, 10 th of the month from which the intern intends to join

At the time of joining, Intern would be required to carry a letter from their Institute indicating his/her status in the Institution as a student and "No Objection" for allowing him/ her to undergo Internship Program for the period for which he/she is selected. A character certificate from the authority of the Institute, along with proof of educational qualifications as mentioned in the application form would also need to be submitted at the time of joining for internship

Areas/ Domains Available for Internship

Any of the area mentioned in application will be deemed indicative of the preference and not a confirmation of project allocation in the specific department.

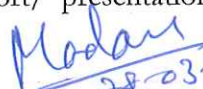
- Standards	- Imports	- HR
- Regulations/ CODEX	- Quality Assurance	- Finance
- Regulatory Compliance	- Risk Assessment & R&D	- Legal
- FSMS	- IT	- General Administration

Assignments

Interns would be attached to one of the several Divisions at FSSAI depending on the academic and technical training and assigned project(s) related to different aspects of Food and Nutrition Management Processes. Some features of Program:

- Orientation Program to ease on-boarding
- Structured session for planning project outcomes and action plan with timelines
- Seminars/ presentations to provide required exposure
- Allocated "Buddy" to professionally support and enable
- Mentoring Sessions to enhance learning and provide direction
- Smaller Projects to provide cross-divisional exposure
- Regular review and supervision of conduct, adherence to working norms and project progress

They would be provided a certificate from FSSAI only once the final report/ presentation is successfully completed, submitted and reviewed.


 (Madan Mohan Khantwal)
 Assistant Director (HR-II)
 Tele: 01123214135